City of Oregon
Business Registration Form

All businesses within the City Limits are required to register their business with the Clerk of the City of Oregon. Please fill out the following information in full and send to Oregon City Hall, 115 N. 3rd Street, Oregon, IL 61061.

□ **New Business $25.00**	□ **License Renewal $5.00**	□ Change of Ownership	□ Change in Location	□ Change in Name	□ Change in Corporate Officers	□ Change in Mailing Address
Business Name					Federal Tax ID #	
Legal Name (if different than Business Name)					Date Business Started in Oregon	
Business Address (physical location)					Telephone #	
Legal Business Address (if different than Business Address)					Telephone #	
Legal Business Owner (Primary Contact)					Telephone #	
Business Owner Email Address						
Name of Building Owner if Other Than Business Owner					Telephone #	
Building Owners Address						
Emergency Contact Person					Telephone #	
Type of Business: □ Sole Proprietorship □ Partnership □ Corporation □ Temporary Vendor □ Other						

Brief Description of Business:

Special Note: All individuals or organizations should notify the City of any change in address, ownership, partnership, etc. promply so all records may be adjusted. If a business is dissolved please advise us within 30 days stating if same was liquidated or sold. If sold, give date, name and address of new owners.

I hereby certify that the answers above are true and complete to the best of my knowledge, information and belief and are made in good faith.

Name:	Date:	Phone:
Signature:	Title:	

Return a PDF or handwritten form to City Hall. No photographs of forms will be accepted.