Permit No. _____

Permit Fee _____

Is property in a flood plain: Yes No

APPLICATION FOR BUILDING PERMIT – SHORT FORM

City of Oregon, Illinois

115 N. 3rd St. ♦ Oregon, IL 61061 ♦ (815)732-6321 ♦ Fax: (815)732-7292

I (we), hereby make application for a permit to perform the following described work:

Note: A diagram of the work being done is required – attach separately or draw in the space provided on the back of this page.

Zoning Class: ☐ R1 (1 family dwelling) ☐ R2 (2 family dwelling) ☐ R3 (multi-family) ☐ Commercial ☐ Industrial

_____

(Contractor)

_____

(Contractor Phone Number or Email)

Type of Building	**Minimum Fee**
Move or upgrade electric service	$75.00
Storage shed* – up to 250 sq ft	$75.00
Pool* – above ground	$75.00
Pool* – in ground	$150.00
Fence	$75.00
Sign	$75.00
Deck, porch, steps, ramp, slab, or patio (less than 300 sq ft)	$75.00
Roofing	$75.00
Solar – 1-20 kilowatts (kW-dc) - 21-50 kilowatts - 51-100 kilowatts - 101-500 kilowatts - 501-1,000 kilowatts - 1+ Megawatt (MW-dc) - + $500 per additional MW	$150.00 $300.00 $500.00 $1,000.00 $3,000.00 $3,000.00 $ _____
Total Fees Due	**$**
*Electric work on these items has an additional fee.	
Any other improvements require the long form.	

I (we), hereby agree to perform the above-described work in accordance with all building regulations and zoning codes of the City of Oregon and in accordance with all plans and specifications submitted to obtain this permit.

Signed _____

(Owner, agent)

Date _____

Applicant: ☐ Homeowner ☐ Contractor

☐ Check here and ask for a Building Permit Fee Waiver if you are a Disabled Veteran and the improvement is necessary to accommodate the disability.

_____

(Address of Lot)

_____

(Name of Owner

_____

(Address of Owner, if different)

_____

(Phone Number)

$_____

(Estimated cost of proposed improvement)

Parcel (PIN) Number _____

This number is on your tax bill, or call the Assessment Office: 815-732-1150

The card furnished with this permit is for display at the construction site and ***must*** be visible from the street upon which the construction fronts.

This application is hereby approved upon payment of the required fee and approval of the Building Inspector.

Date _____

_____

Building Inspector

NOTE: Please call Aaron Moore for all required inspections – (815) 677-0516

Starting work without a permit
Two (2) times the permit fee

Return a PDF or handwritten form to City Hall.
No photographs of forms will be accepted.

Please provide a diagram of the work being done.

Needed for all permits other than new buildings:

- Lot dimensions
- Location & size of **all** buildings on the lot
- Description of work being done
- Distance of new construction from lot lines
- Materials being used
- Building height

Remodeling:

- Floor plan & room dimensions
- List of work being done
- Materials being used

Sign:

- Type of construction
- Sign dimensions and square footage
- Sign height from ground
- Location of sign on property
- Electrical amperage (if allowed)
- Content of sign face

Fence:

- Location of fence on property
- Distance from lot lines
- Height of fence
- Construction materials of fence
- Location and size of all buildings on lot

Return a PDF or handwritten form to City Hall. No photographs of forms will be accepted.

Setbacks

For any lot platted prior to June 28, 2004

Zone Minimum Lot Size	Side Yard	Front Yard	Rear Yard	Building Area	Building Height
R1 – 1-family dwelling (8,712 square feet)	At least 6 feet from lot line	Minimum frontage of 15 feet from lot line	At least 10 feet from lot line	35% lot coverage for interior lot 50% coverage for corner lot	2½ stories or 35 feet
R2 – 2-family dwelling R3 – Multi-family dwelling (8,000 square feet) Dwelling < 2,000 sq ft	At least 6 feet from lot line	Minimum frontage of 20 feet from lot line	At least 20 feet from lot line	60% lot coverage	2½ stories or 35 feet

For any lot platted after June 28, 2004

Zone Minimum Lot Size	Side Yard	Front Yard	Rear Yard	Building Area	Building Height
R1 – 1-family dwelling (12,500 square feet)	At least 10 feet from lot line	Minimum frontage of 30 feet from lot line	At least 25 feet from lot line	40% lot coverage	2½ stories or 35 feet
R2 – 2-family dwelling (15,000 square feet)	At least 15 feet from lot line	Minimum frontage of 30 feet from lot line	At least 25 feet from lot line	40% lot coverage	2½ stories or 35 feet
R3 – Multi-family dwelling (22,500 square feet)	At least 20 feet from lot line	Minimum frontage of 30 feet from lot line	At least 30 feet from lot line	60% lot coverage	2½ stories or 35 feet

All the above setback requirements apply unless applicant has written consent from the City of Oregon Planning Commission and Oregon City Council.