



Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

**City of Oregon Council Agenda,
Tuesday October 27th, 2026, 5:30 P.M.
115 N 3rd Street**

Public Option: Join Meeting via Zoom

Meeting ID: 879 5979 7071

Passcode: 605666

One tap mobile

+13126266799

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PROCLAMATIONS, COMMENDATIONS, SWEAR IN, ETC

5. PRESENTATIONS

6. PUBLIC COMMENT

7. APPROVAL OF MINUTES

a. October 13th, 2026

8. APPROVAL OF WARRANTS AND PAYROLL

9. ORDINANCES

10. RESOLUTIONS

11. MOTIONS

a. Approve Annual Illinois Municipal League Risk Management Association 2027 Annual Premium in the amount of \$110,448.90 and Authorize the City Manager to Sign the Agreement on Behalf of the City

b. Approve Proposal for Professional Engineering Services from Fehr Graham for the East Side Infrastructure Improvements Design and Authorize the City Manager to Sign the Agreement and Manage the Project on behalf of the city

○ Option A – Water Main Improvements - \$286,000.00

○ Option B – Water Main and Drainage Improvements - \$512,000.00

12. DISCUSSION ITEMS

13. BOARD AND COMMISSION REPORTS

- a. **MAIN STREET**
- b. **PLANNING**
- c. **ECONOMIC AND COMMUNITY DEVELOPMENT**
- d. **FINANCE**
- e. **SUSTAINABILITY**
- f. **TREE BOARD**
- g. **BIRD CITY**
- h. **PUBLIC ART COMMISSION**
- i. **OTHER**

14. DEPARTMENT AND OFFICER REPORTS

- a. **POLICE**
- b. **PUBLIC WORKS**
- c. **CITY CLERK**
- d. **CITY ATTORNEY**
- e. **CITY MANAGER**
City Manager's Report

15. COUNCIL REPORTS

- a. **MEMBER SCHUSTER**
- b. **MEMBER COZZI**
- c. **MEMBER KRUG**
- d. **MEMBER FLANAGAN**
- e. **MAYOR WILLIAMS**

16. EXECUTIVE SESSION

- a. **5 ILCS 120/2 (c) (3) Selection, appointment, performance, discipline or removal of a public official – Fill Council Member Vacancy**

17. MOTION

- a. **Approve Appointment of Interim Council Member**

18. ADJOURNMENT

***People may attend the meeting in person at City Hall or may watch and participate via Zoom.**

The City of Oregon, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the City Manager Darin DeHaan at 815-732-6321 at least 24 hours before a scheduled meeting to allow the City to make reasonable accommodations for these persons.

A portion of the meeting maybe closed to the Public, immediately as permitted by 5 ILCS 120/2 (c) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City of Oregon, and as permitted by 5 ILCS 102/2 (c)(11) to discuss litigation against, affecting, or on behalf of the City which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS (c)(21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters. **Possible action after executive session**



COUNCIL MEETING MINUTES
Tuesday October 13th, 2026, 5:30 P.M.
City Hall Council Chambers
115 N 3rd Street

The Council of the City of Oregon met Tuesday October 13th, 2026, at 5:30 P.M.

The meeting was held at City Hall in the Council Chambers and on Zoom.

Present: Mayor Ken Williams
Council Member Terry Schuster
Council Member Melanie Cozzi
Council Member Josiah Flanagan
City Manager Darin DeHaan
Chief of Police Matt Kalnins
City Attorney Paul Chadwick
City Clerk Cheryl Hilton

Also Present: Mike Arians, Bill Covell, John Dickson, Mark Herman, Liz Hiemstra, Earleen Hinton, Josh Pickering, and Scott Wallace.

Mayor Ken Williams called the meeting to order at 5:30pm.

Council Members Cozzi, Flanagan, Schuster, and Mayor Williams answered roll call. A quorum was present.

City Manager Darin DeHaan started the pledge of allegiance.

Proclamations, Commendations, Swear In, Etc.

Mayor Ken Williams and City Manager Darin DeHaan presented Public Works Director Bill Covell with a letter of commendation and two employee recognition coins, Building Mastery and Skill and Inspirational Leadership. He has handled some very complex problems with great leadership.

Presentations

None.

Public Comment

John Dickson made comments regarding an increase in council salaries. He said he believes the increase is fair and has already been established. He said the current ordinance regarding council salaries is out of date and needs to be updated. He also spoke regarding the RV ordinance. He said the ordinance needs further consideration. He would like to see the city council sponsor the ordinance and then it be developed by the city manager. He also said the ordinance needs full council representation. He said the citizens representation has been diminished since Council Member Krug has resigned. He doesn't believe the ordinance is ready for a vote and should be tabled or defeated. Mayor Ken Williams explained the usage of legal terms in the ordinance.

Approval of Minutes

Council Member Terry Schuster moved to approve September 22nd, 2026, minutes, Seconded by Council Member Josiah Flanagan.

Roll Call: Flanagan, Schuster, Williams. No Nays. Abstain: Cozzi.

Council Member Melanie Cozzi moved to approve September 29th, 2026, minutes, Seconded by Council Member Terry Schuster.

Roll Call: Cozzi, Flanagan, Schuster, Williams. No Nays.

Approval of Warrants & Payroll

Council Member Josiah Flanagan moved to approve payroll in the amount of \$79,025.70 and the current warrants as listed:

Ace Hardware & Outdoor Center	\$640.00
All Traffic Solutions	\$11,307.63
Amazon Capital Services, Inc	\$1,396.44
Ancel Glink, P.C.	\$3,155.00
APWA Illinois Chapter	\$850.00
Axon Enterprises Inc	\$9,456.30
Blue Cross Blue Shield of Illinois	\$25,951.45
Boot Barn, Inc	\$647.44
Butitta Auto - Oregon	\$135.41
Cassie Rogers	\$200.00
City of Oregon	\$562,000.00
City of Rockford	\$264.00
Civic Plus LLC	\$3,125.59
Coliseum of Art, Antiques & Americana	\$3,454.00
Comcast	\$285.47
ComEd	\$3,705.71
Core & Main LP	\$609.24
Director, Illinois State Police	\$1,106.00
Ecolab	\$150.00
Envision Healthcare	\$227.00
Fidelity Security Life Insurance	\$175.40
Frontier	\$256.57
Frontier	\$300.09
Hach Company	\$134.78
Harpers Outdoor Solutions	\$3,346.00
Harpers Outdoor Solutions	\$7,500.00
Hawkins	\$773.96
Hey Tree Service, LLC	\$14,300.00
Illinois Association of Chiefs of Police	\$260.00
Illinois EPA	\$58,374.60
Jacob & Klein, Ltd	\$985.25
John Kaltenbach	\$200.00
Kaleel's Clothing	\$231.00
Ken Williams	\$183.76
Lanelight Traffic Technologies, Inc	\$3,759.70
Legacy Prints	\$553.00
Liz Hiemstra	\$20.48
Locis	\$175.00
Martin and Company Excavating	\$11,880.76
Martin and Company Excavating	\$36,186.48
Martin and Company Excavating	\$171,342.66
MCS	\$145.00

Melanie Cozzi	\$80.00
Menards	\$201.87
Merlins Greenhouse and Flowers	\$6,770.00
Nicholas Izer	\$200.00
Northern Illinois Disposal Services	\$25,685.64
Oregon Snyders	\$84.43
Oregon SuperValu	\$134.60
Pace Analytical Services, LLC	\$1,459.50
Pest Control Consultants	\$348.00
Quill	\$64.36
Rat Worx, Inc	\$180.00
Region 1 Planning Council	\$625.00
Sauk Valley Media	\$91.31
Shawn Melville	\$250.00
Stillman BancCorp	\$2,627.01
Stratus Networks	\$66.32
Sun Life Financial	\$434.01
SundogIT, LLC	\$2,641.22
Terry Lester	\$66.28
The Economic Development Group	\$3,941.00
The Police & Sheriffs Press	\$260.00
Uniform Den East, Inc	\$238.25
Van Buren Equipment Service	\$2,467.50
Village of Progress	\$1,280.00
Visa	\$3,253.83
Visit NW Illinois	\$50.00
WYOT-FM 102.3 The Coyote	\$45.00
	\$993,296.30

Seconded by Council Member Terry Schuster.

Roll Call: Cozzi, Flanagan, Schuster, Williams. No Nays.

Ordinances

Council Member Terry Schuster moved to approve Ordinance 2026-013 Parking or Storage of Recreational Vehicles and Trailers, Seconded by Council Member Melanie Cozzi.

Discussion: Council Member Terry Schuster said the language is difficult, but he is ok with it. Mayor Ken Williams said a lot things were struck from the ordinance. He said basically if it is old, beat up, and has weeds growing under it, the city does not allow it. You are also not allowed to live in it for more than fourteen days. The permit requirement was struck from the ordinance and if you need more than fourteen days, the chief of police can be contacted for an extension. City Manager Darin DeHaan said he did share with the city council pictures of campers that residents had complained about. This has been an ongoing issue for over a decade and had never been addressed specifically. He said he did have a resident reach out in support of the ordinance. Council Member Terry Schuster said ninety-nine percent of residents in town, this ordinance would not pertain to. It is just for the couple the city receives complaints about. He said it is too bad we have to go through all this work just to make that point. Property values are important to people. Council Member Melanie Cozzi said just like we ask residents to keep their lawns mowed and tidied up. Council Member Josiah Flanagan said he is ok with moving on with the ordinance, it's nice to see the properties up kept and nice and clean.

Roll Call: Cozzi, Flanagan, Schuster, Williams. No Nays.

Resolutions

Council Member Terry Schuster moved to approve Resolution 2026-012 for Candlelight Walk intermittent closing of Rt 2 for Carriage Rides, Seconded by Council Member Melanie Cozzi.

Discussion: Mayor Ken Williams said the city approves a resolution every year for this event for the carriage rides. City Manager Darin DeHaan said the cocoa hut will be moved into John Phelps kitchen, expanding the event to both blocks of Franklin Street. The committee asked to change the route this year. The new route will go to Monroe Street instead of Franklin Street. The carriage rides may start at Sarah Phelps Plaza.

Roll Call: Cozzi, Flanagan, Schuster, Williams. No Nays.

Motions

Council Member Josiah Flanagan moved to approve the Proposal from Boss Roofing in the amount of \$19,799.91 and authorize the City Manager to Sign the Agreement and Manage the Project on behalf of the city, Seconded by Council Member Melanie Cozzi.

Discussion: City Manager Darin DeHaan said the proposal is for emergency repairs to the Coliseum roof. He said nineteen thousand is beyond his spending limit, which is why it has come to council. The city has used Boss in the past, and we won't know the full cost until they start the project. Mayor Ken Williams said the limit technically needing council approval is twenty-five thousand dollars and there is no one in the city that can approve up to twenty-four thousand nine hundred and ninety-nine dollars therefore it has come to council. Bids were received by other companies and expenditures up to twenty-five thousand can be made in-house normally. City Manager Darin DeHaan said the spending limit set in the policy previously approved will need to be amended.

Roll Call: Cozzi, Flanagan, Schuster, Williams. No Nays.

Council Member Terry Schuster moved to approve the Bid Proposal from L&L Builders in the amount of \$67,610.00 for City Hall Renovation and Authorize the City Manager to Sign the Agreement and Manage the Project on behalf of the city, Seconded by Council Member Melanie Cozzi.

Discussion: City Manager Darin DeHaan said the project will expand into city hall storage space to create more office space. The proposal includes HVAC. He said money has been set aside for capital infrastructure, and the current balance is eighty-five thousand dollars. Forty thousand dollars in gaming funds has also been budgeted to that account as well. Ninety-three thousand seven hundred and twenty dollars are available in the fund this year after the gaming funds are moved. Council Member Melanie Cozzi asked if there would still be access through the garage and to the other half of the building. City Manager Darin DeHaan said yes, when the police department was redesigned, one bay was left as a sally port for transporting suspects. Someone could be escorted into the building, but it would not be as secure. Council Member Melanie Cozzi asked if the police department would be impacted. Chief of Police Matt Kalnins said it is used occasionally.

Roll Call: Cozzi, Flanagan, Schuster, Williams. No Nays.

Council Member Terry Schuster moved to approve the Annual Treasurer's Report, Seconded by Council Member Melanie Cozzi.

Discussion: Mayor Ken Williams said it was handed out prior and is a state requirement. It is a statement of revenues and expenses. All government units must complete it. It will be published in the newspaper.

Roll Call: Cozzi, Flanagan, Schuster, Williams. No Nays.

Discussion Items

Filling Remaining Term of Council Member Krug: Attorney Paul Chadwick said the city received a resignation letter from Council Member Krug specifying immediate resignation. The duration of the vacancy depends on when the resignation occurred in relation to his unexpired term. If it is more than twenty-eight months before the end of his term, which it was, and if it was during a time when petitions were still available and the due date for petitions for the next election had not come and gone, which we are in that period yet, the Mayor has the ability to appoint someone to fill the vacancy with the advice and consent of the council until the next election. At the April election, someone would run for a two-year term, which would be the remainder of Council Member Krug's term. That person could be a different person than who filled the vacancy, the council has authority to name a person to fill the vacancy until the election determines who will fill it for two years. The elected council member would then take his or her seat on May 1st and would be sworn in. Mayor Ken Williams said the petitions would need to state which term the person is running for, either the two-year term or the four-year term. There are sixty days from the accepted resignation to appoint the council member. City Manager Darin DeHaan said the position has been advertised. The city will be accepting letters of interest and resumes until the 23rd of October.

Board & Commission Reports

Economic and Community Development: Liz Hiemstra said the IHDA community revitalization housing stock survey training is being held at city hall on Thursday October 29th at 1pm and at Cork & Tap at 5pm. Council Member Terry Schuster said the results of the survey will allow the city to apply for grants. Liz Hiemstra said rating a home can be completed on your own time and volunteers are needed.

Sustainability: Council Member Melanie Cozzi said the committee met today and discussed ideas for next year's Rock River Sweep event. They are also close to launching the Eco Oregon program.

Tree Board: The last meeting was cancelled due to lack of a quorum; Josh Pickering has provided materials for the Tree Board to review at the next meeting.

Department & Officer Reports

Chief of Police Matt Kalnins: Thanked AOP volunteers and the Public Works department. They worked long hours and did a phenomenal job.

Public Works Director Bill Covell: Thanked Mayor Ken Williams and City Manager Darin DeHaan for the commendation. He thanked the Police Department for everything during AOP. He said everyone works as a team. The initial leaf vac pickup was completed today. There were issues with cars being parked in front of leaf piles. He asked for everyone to leave at least thirty feet around the leaf pile so they can be picked up. The schedule is broken into three two-week pickups. He said make sure leaves are out at the beginning of the pickup week; public works will be making only one pass through town.

City Clerk Cheryl Hilton: Mayor Ken Williams asked when petition packets were due in for anyone running for office. Packets should be turned in the 19th through the 26th of October.

Council Reports

Council Member Melanie Cozzi: Thanked Bill. She said he has done an awesome job, and it is nice to see him get this commendation. She said she has been here for almost eight years, and the department has never looked better, due to his leadership and the crew that he works with. She also said this is her third year working the sanitation department at AOP with Earleen Hinton. She said

this is the fastest they have ever cleaned up. The volunteers with the golf team through the high school were exceptional. It's wonderful working with students and seeing them serving the community but also seeing what it takes to run an event like this and how to be involved with your community. Hopefully, it carries with them into adulthood, and they continue to serve in their community.

Mayor Ken Williams: He said what makes AOP great is the volunteers, a number of which are in this room. He said one of the things a lot of people in small town rural government don't appreciate enough is social capital. The people who are willing to get behind the city, and do the work, roll up their sleeves, be a part of it and provide input. We are very fortunate in our city people are willing to stand up and say what they like and don't like. Those are the folks that make the city what it is.

Council Member Melanie Cozzi moved to adjourn the meeting, Seconded by Council Member Josiah Flanagan.

Roll Call: Cozzi, Flanagan, Schuster, Williams. No Nays.

Adjourn: 6:11 P.M.

Ken Williams, Mayor

Attest: _____
Cheryl Hilton, City Clerk



October 27, 2026

Payroll in amount \$71,617.95

a5Branding & Digital	\$5,850.00
Ace Hardware & Outdoor Center	\$906.64
AG View FS, Inc	\$7,100.73
Aluli Designs	\$183.75
Amazon Capital Services, Inc	\$1,009.83
Black Diamond Plumbing & Mechancial Inc	\$487.50
Boss Roofing	\$9,899.95
Butitta Auto-Oregon	\$59.89
Card Service Center	\$174.99
Casper's Home Inspection, LLC	\$1,550.00
Cintas	\$269.50
City of Oregon	\$5,500.00
Comcast	\$851.54
Comcast	\$1,042.47
ComEd	\$6,790.05
Dixon IL Wellnow Urgent Care	\$136.00
Ehmen	\$28.00
Ferguson Enterprises dba Pollardwater	\$589.83
Fischers, Inc	\$1,961.78
Frontier	\$152.11
Frontier	\$254.13
Frontier	\$384.72
Hawkins	\$1,030.72
Hometown Trophies & Embroidery	\$200.00
Kris Gilbert	\$1,350.00
Melanie Cozzi	\$25.00
Menards	\$133.84
Merlins	\$2,250.00
Mr. Outhouse	\$125.00
Nicor	\$99.17
Postmaster	\$876.20
Rockford Heating & Air Conditioning	\$6,224.19
Sun Life Financial	\$434.01
Van Buren Equipment Services LLC	\$9,759.92
Verizon	\$925.40
Visa	\$1,460.57
Visa	\$1,857.12
Ward, Murray, Pace & Johnson, P.C.	\$159.00
Zions Bank	\$127,935.00
Zions Bank	\$303,713.50

\$503,742.05

City Manager



Illinois Municipal League

RMA

Risk
Management

INVOICE

Please return this form with payment
after completing the information
on the reverse side.

Date: October 1, 2026

Member: City of Oregon

Account #: 0441

Indicate Payment Option (from list below): _____

Amount Enclosed: \$ _____

BILLING DETAIL

MAKE CHECK PAYABLE TO RMA

2027 IML RISK MANAGEMENT ASSOCIATION ANNUAL PREMIUM

Work Comp	\$58,581
Auto Liability & Comprehensive General Liability	\$24,991
Portable Equipment	\$1,086
Auto Physical Damage	\$5,431
Property	\$21,021
	<u>\$111,110</u>

2027 ILLINOIS MUNICIPAL LEAGUE MEMBERSHIP DUES*

\$ 450

INVOICE TOTAL

\$111,560

PLEASE CHOOSE ONE OF THE FOLLOWING
PAYMENT OPTIONS and enter it in the space
provided above:

OPTION #1 – Pay Full Amount

Premium Amount	\$111,110.00
Minus 1% Savings	\$1,111.10
	<u>\$109,998.90</u>
Illinois Municipal League Dues	\$ 450.00
Total due by 11/13/26	\$110,448.90

OPTION #2 – Pay Full Amount

Premium Amount	\$111,110.00
Illinois Municipal League Dues	\$ 450.00
Total due by 12/11/26	\$111,560.00

OPTION #3 – Pay in two installments Includes 1% installment fee

Contribution Amount	\$111,110.00
Plus 1% fee	\$1,111.10
	<u>\$112,221.10</u>
Illinois Municipal League Dues	\$ 450.00
	<u>\$112,671.10</u>

\$56,335.55 Due by 12/11/26

\$56,335.55 Due by 5/14/27

**Membership with the Illinois Municipal League (IML) is a requirement to remain a member of the IML Risk Management Association.*

On behalf of the municipality named above ("Member"), I hereby warrant that I have the authority to sign this agreement on the Member's behalf. (If choosing the installment option, I acknowledge and understand that it is afforded only as a benefit for budgeting purposes and is not meant to allow for mid-term withdrawal.) I acknowledge and understand that Article 5 of the Intergovernmental Cooperation Contract ("Contract") prohibits termination of the Intergovernmental Cooperation Contract no less than 120 days prior to the first day of January of any given year. Per Article 5, I warrant that the Member will adhere to the Contract and pay all premium when due.

Municipal Official (please sign):

Title: _____

Date: _____



Engineering Options and Funding East Side Project as of 10-27-2026

The City Council will consider two engineering options for the Eastside project.

1. Project Options

Option	Project Scope	Estimated Cost
Option A	Watermain improvements and watermain lining only	\$286,000
Option B	Watermain improvements, watermain lining, drainage and street improvements	\$512,000

2. Funding Options

Option 1: Water/Sewer Fund

The project could be funded through the Water/Sewer Fund, using the existing appropriation in account 50-02-5320 – Engineering Service

- Current budget: \$55,000
- 2027 actual expenditures: \$9,025
- Total appropriation: \$1,000,000

Estimated Water/Sewer Fund balance after the project:

- **Option A (\$286,000):** \$1,328,000
- **Option B (\$512,000):** \$1,119,000

Option 2: TIF Funds

The TIF Fund has approximately **\$410,000 in appropriations above the amounts originally budgeted:**

- Account 70-70-5480 Professional Services: \$210,000
- Account 70-70-9100 Other Expenditures: \$200,000
- Current TIF Fund balance: \$1,483,372

These funds could potentially help cover engineering costs, subject to confirming the available funds, eligible uses, and applicable TIF requirements.

3. Council Considerations

The Council should consider:

1. **Project scope:** Should the City address only the watermain issues, or include drainage and street improvements at the same time?
2. **Funding source:** Should the project be funded through the Water/Sewer Fund, eligible TIF funds, an EPA loan, or a combination?
3. **Long-term financial impact:** How much of the City's available fund balance should be committed to the project?

My objective is to identify a funding approach that addresses the City's infrastructure needs while maintaining adequate reserves and making the most effective use of available funding sources.

*The council can consider splitting the cost among both water/sewer funds and TIF funds.

Respectfully,

Darin DeHaan, City Manager

October 7, 2026

Darin DeHaan, MPA
City Manager
City of Oregon
115 North 3rd Street
Oregon, Illinois 61061

**RE: Proposal for Professional Engineering Services
East Side Infrastructure Improvements Design, Oregon, Illinois**

Dear Darin,

Fehr Graham is pleased to provide this proposal for professional services for the above-referenced project in the City of Oregon. Based on our conversations with City officials at the Council meeting on September 22, we understand that the City of Oregon intends to improve the area known as the east-side neighborhood. Infrastructure improvements would include a large-scale water main improvement project and a drainage improvement project within this neighborhood.

Project 1 – Water Main Replacement Project

Project Limits

- » East Mix Lane from North River Road to North Daysville Road.
- » East Center Street from North Jones Terrace to North Daysville Road.
- » North Jones Terrace from East Mix Lane to East Washington Street (IL-64).
- » North Hastings Avenue from East Mix Lane to East Washington Street (IL-64).
- » North Etnyre Avenue from East Mix Lane to East Washington Street (IL-64).
- » North Nohe Avenue from East Mix Lane to East Washington Street (IL-64).
- » North Daysville Road from East Mix Lane to East Washington Street (IL-64).

Project 2 – Water Main Lining Project

Project Limits

- » East Washington Street (IL-64) right-of-way between North River Road and North Daysville Road.

Project 3 – Drainage Improvements

Project Limits

- » **East Center Street:** Trunk storm sewer extending from the western outlet connection to North Daysville Road.
- » **Outlet and North River Road:** Conveyance improvements through Oregon Park District property toward the existing North River Road box culvert, roadside ditch grading and the East Mill Lane crossroad culvert.
- » **North Jones Terrace, Hastings Avenue, Etnyre Avenue and Nohe Avenue:** Roadside ditch grading, driveway culvert improvements and localized storm sewer collection.
- » **East Mix Lane and North Daysville Road:** Ditch, culvert and collection improvements completing the recommended drainage network.

This proposal provides two options, allowing the City of Oregon to select the scope of improvements based on project costs and available funding.

Option A – Water Main Improvements

Includes Projects 1 and 2. Water main replacement and water main lining will be designed during one design phase and bid separately under two construction contracts, with construction planned within one construction phase.

Option B – Water Main and Drainage Improvements

Includes Projects 1, 2 and 3. Water main replacement and drainage improvements Projects 1 and 3 will be incorporated into one coordinated plan set and one bid package for award under a single construction contract. Project 2 (water main lining project) will remain a standalone project with a separate bid package and construction contract.

All authorized improvements will be designed during one design phase, with construction planned within one construction phase. The City may select Option A or Option B based on project costs and available funding.

SCOPE OF SERVICES

Topographic Survey

Fehr Graham will perform a topographic survey of the proposed project area to establish a roadway centerline and ground elevation profile and to obtain an accurate edge of pavement location for the roadway design plans. The topographic survey will include the location of paved areas, spot elevations where needed for planning, the location of visible utilities and the setting of permanent benchmarks on the site to be used during construction. Fehr Graham will use this topographic survey and supplemental data to accurately produce a base drawing for the depicted areas.

All visible structures, utilities, roadways and sidewalks will be included in said survey. In addition, underground utilities will be identified as needed to assist in the design of the water main replacement. It is assumed that the City of Oregon will mark the location of existing water mains prior to the survey taking place, so the location of the proposed water main connection points can be accurately depicted on the plans.

Geotechnical Analysis & Soil Borings

Fehr Graham will retain a qualified geotechnical engineering subconsultant and complete soil borings and geotechnical analysis within the project area. For the purposes of this proposal, 25 soil borings are planned at a depth of 15'. Fehr Graham will stake boring locations for the subconsultant at strategically placed locations within the project limits in an attempt to gain a comprehensive understanding of the subsurface conditions. A full geotechnical report, complete with soil boring logs, will be provided at the City's request.

Water Main Replacement Design

Utilizing the topographic survey data collected, as well as available water main record data from the City of Oregon, Fehr Graham will complete detailed design drawings for the proposed water main project. It is assumed that the City of Oregon will provide any readily available record drawings for existing water main to be replaced, as well as confirm water main diameters where unknown. These records will be the basis for determining the size of existing underground water mains not visible at

street level. Ground penetrating radar (GPR) or other methods to verify the size of existing water mains are not included in this scope of work.

The design includes water main replacement (of same size) within the limits described above. Existing water main will be shown to be abandoned in place with new water main. The project will also include the appropriate water main fixtures (valves, services, hydrants and associated appurtenances) along the replacement limits to accommodate testing requirements, as well as the required site restoration. Existing services, unless inventory records (provided by the City) indicate existing lead or galvanized services, will be shown to remain and be reconnected to the new water main. Water service sizes are assumed to be 1" diameter unless records or other information provided by the City indicate otherwise. Investigations to determine size, materials type, location and condition for existing services are not included in this scope of work. Updates to lead service line inventories or other updates to City records are also excluded from this scope of work.

Water Main Lining Design

Fehr Graham will prepare project limit exhibits and specifications for lining the existing water main along East Washington Street (IL-64), between North River Road and North Daysville Road. Specifications will address lining performance, access, connections, temporary water service, testing, disinfection and restoration. Detailed engineering plans for the lining work and pipe condition investigations are excluded. Fehr Graham will coordinate the documentation needed for agency review. Additional detailed plans or investigations, if required, will be identified for City authorization.

Drainage Analysis and Design

Fehr Graham will design the improvements recommended in the June 12, 2026 East Side Drainage Assessment as one coordinated project. All four improvement areas identified in the report will be included:

- » East Center Street: Trunk storm sewer extending from the western outlet connection to North Daysville Road.
- » Outlet and North River Road: Conveyance improvements through Oregon Park District property toward the existing North River Road box culvert, roadside ditch grading and the East Mill Lane crossroad culvert.
- » North Jones Terrace, Hastings Avenue, Etnyre Avenue and Nohe Avenue: Roadside ditch grading, driveway culvert improvements and localized storm sewer collection.
- » East Mix Lane and North Daysville Road: Ditch, culvert and collection improvements completing the recommended drainage network.

Fehr Graham will update the existing PCSWMM model using survey information and the proposed drainage system. We will evaluate pipe, ditch, inlet and culvert capacities; hydraulic grade lines; major storm ponding and overflow routes; connection depths for low areas south of East Center Street; and the capacity of the existing North River Road box culvert and downstream channel.

Drainage design will generally use roadside ditches north of East Center Street and localized collection systems connecting low areas south of East Center Street to the trunk sewer. Replacement of the existing outlet box culvert or substantial downstream channel reconstruction is excluded unless separately authorized.

Roadway Improvements and Utility Coordination

Fehr Graham will coordinate water main and drainage alignments, roadway grades, utility conflicts, maintenance of access and surface restoration. Roadway design will include reconstruction, resurfacing and curb and gutter within limits established with the City. Construction sequencing will establish downstream drainage capacity before upstream connections are placed in service. All improvements will be designed in one design phase and planned for construction in one construction phase.

Permitting

Fehr Graham will complete the necessary construction permit applications for this project. Permits are expected to be acquired from the following agencies:

- » **IDOT Utility Permit**
 - Work within/along East Washington Street (IL-64) right-of-way for the water main replacement is subject to permitting with the Illinois Department of Transportation (IDOT). We will deliver plans and specifications to IDOT District 2 and complete all necessary coordination for their review of these improvements.
 - As all work is anticipated to be off-road within the IL-64 right-of-way, it is assumed no Traffic Management Plan (TMP) will be necessary and is not included within this proposal. Should scope change or IDOT necessitate a TMP, additional compensation will be required.
- » **IEPA Water Main Construction Permits** to facilitate the construction of new water main, as well as the lining of existing water main within the IL-64 ROW.
- » **NPDES Permit for Construction Activities – Notice of Intent (NOI)**
 - Required for a project that will disturb more than 1.0 acres of property. As part of the permit application, a Stormwater Pollution Prevention Plan (SWPP) is required and will be prepared by Fehr Graham.
 - Includes consultations with the Illinois Department of Natural Resources (EcoCAT) and the Illinois State Historic Preservation Office (SHPO).

Property Line Establishment

Fehr Graham will locate monuments to establish the boundary lines of the parcels referenced below regarding easement acquisition needs. **No plat of survey or boundary survey document will be created, as it is assumed that the property line establishment is strictly for guidance in design engineering and easement acquisition efforts.**

- » PIN 16-03-252-014 – 116 N. Jones Terrace* (Commonwealth Edison Co).
- » PIN 16-03-252-019 – 200 N. Jones Terrace (Park East; Oregon Park District).

**Assumed address as none is available.*

Permanent Easement Services

Fehr Graham will complete a title search for the two above-referenced parcels to create permanent easements. Fehr Graham will provide easement exhibits and legal descriptions to the City Attorney to coordinate with the residents/owners to obtain approval and execute and record the documentation.

Compiled Engineering Plans

Compiled engineering details detailing improvements will be developed for the purposes of bidding and ultimately construction. We anticipate the following minimum plan sheets to be developed for this project:

- » Cover sheet, General Notes, Standard Legend/Abbreviations Sheet.
- » Summary of Quantities.
- » Removal Plans.
- » Plan and Profile Sheets.
- » Erosion and Sedimentation Control Plan.
- » Standard Detail Drawings.

Fehr Graham will prepare plan-specific and general specifications required for the construction of this project to comply with the requirements of the City of Oregon. All engineering drawings and project specifications will be prepared in accordance with general practices and in conformance with the requirements of the State of Illinois and the City of Oregon. A Professional Engineer's signature and seal will be affixed on the plans and specifications in accordance with the State of Illinois Department of Financial and Professional Regulation requirements. Engineering plans will not be developed for the water main lining project. Exhibits will be prepared showing project limits and be included in the bid package for that scope of work.

Bidding Documents and Services

Fehr Graham will prepare two bid packages to solicit bids for the proposed project. Bid package 1 will include the various water main replacement projects and possibly the drainage improvements project (depending on the Option the City ultimately moves forward with). Bid package 2 will be for the water main lining project only. On behalf of the City of Oregon, Fehr Graham will solicit bids from contractors in accordance with City requirements, respond to bidders' questions and issue addenda as needed, tabulate the bids received and provide the City with a letter of recommendation for award of the project. Upon award of the contract(s), Fehr Graham will assist in the facilitation and execution of contract documents with each awarded contractor.

EXCLUSIONS

The following items are **not** included in the scope of services proposed herein:

- » Traffic studies and capacity analysis.
- » Traffic Management Plan (TMP).
- » Water system modeling.
- » Tree survey/tree preservation plan.
- » Land acquisition services including surveying, preparing plats, easements, appraisals or negotiations.
- » Wetland delineation.
- » Construction engineering.
- » Contract management.
- » Construction staking.
- » Construction observation.
- » Permit fees.
- » As-built survey.
- » Private utility location.
- » Archaeological investigations.
- » Environmental and soil remediation services.
- » Ecological investigations.
- » Endangered species investigations.
- » Boundary or right-of-way (ROW) surveys.

- » Preparation of easements and/or right-of-way documents beyond those noted above.
- » Detailed Americans with Disabilities Act ramp design.
- » Structural engineering services.
- » Separate bid packages.

Any of the above services can be performed at an additional cost to the project upon request.

FEES

Based on the information available at this time, Fehr Graham will provide the above services as outlined above in accordance with the following lump sum fee schedule:

OPTION A PROJECT 1 – WATER MAIN IMPROVEMENTS PROJECT 2 – WATER MAIN LINING PROJECT	
Topographic Survey	\$43,500
Geotechnical Analysis and Soil Borings	\$25,600
Water Main Replacement Design	\$90,000
Water Main Lining Design	\$11,200
Permitting	\$18,400
Compiled Engineering Plans, Bidding Documents and Bidding Services	\$97,300
Total	\$286,000

OPTION B PROJECT 1 – WATER MAIN IMPROVEMENTS PROJECT 2 – WATER MAIN LINING PROJECT PROJECT 3 – DRAINAGE IMPROVEMENTS	
Topographic Survey	\$49,300
Geotechnical Analysis and Soil Borings	\$25,600
Water Main Replacement Design	\$90,000
Water Main Lining Design	\$11,200
Permitting	\$18,400
Drainage Analysis and Design	\$16,250
Roadway Improvements and Utility Coordination	\$80,400
Property Line Establishment	\$5,500
Permanent Easement Services	\$3,800
Compiled Engineering Plans, Bidding Documents and Bidding Services	\$211,550
Total	\$512,000

**Reimbursables are not to exceed a 15% markup. Payment for the services rendered will be requested via a monthly invoice. Fehr Graham does not accept credit and/or debit card payments.*

**All plan reproduction and distribution costs along with publication and permit fees will be paid directly by Client and are not included in the above fees.*

AUTHORIZATION

I trust that the information we have provided is in line with your expectations. If you would like us to proceed with this project, please confirm which option the City wishes to proceed with, sign the attached Agreement for Professional Services and return a copy to us.

October 7, 2026
Darin DeHaan, MPA, City of Oregon
East Side Infrastructure Improvements Design, Oregon, Illinois
Page 7

As always, Fehr Graham is committed to providing the necessary resources to ensure this project's timely and competent progress. We look forward to working with you on this project. Should you have any questions regarding this proposal, please do not hesitate to contact me.

Respectfully submitted,

Jason T. Stoll, PE
Principal

JTS:rfg

Enclosure

**AGREEMENT
FOR PROFESSIONAL SERVICES**

Client Darin DeHaan, MPA
 City Manager
 City of Oregon
 115 North 3rd Street
 Oregon, Illinois 61061

Description of Services:

Professional Engineering Services
East Side Infrastructure Improvements Design, Oregon, Illinois

Fehr Graham will complete the scope of services as outlined in the proposal dated October 7, 2026, included herein.

COST:

The fixed fee for performing the above services is \$286,000 for Option A or \$512,000 for Option B.

**Reimbursables are not to exceed a 15% markup. Payment for the services rendered will be requested via a monthly invoice.*

Fehr Graham does not accept credit and/or debit card payments.

**All plan reproduction and distribution costs along with publication and permit fees will be paid direct by Client and are not included in the above fees.*

The Client selects the option checked below.

- ☐ Option A \$286,000
☐ Option B \$512,000

The attached General Conditions are incorporated into and made a part of this Agreement.

ACCEPTED AND AGREED TO:

I/we, the undersigned, authorize Fehr Graham to provide services as outlined above, and also agree that I/we are familiar with and **ACCEPT THE TERMS OF THE ATTACHED GENERAL CONDITIONS.**

Signature: _____

Client: _____

Name: _____

Title: _____

Date Accepted: _____

Signature: _____

Consultant: Fehr Graham & Associates

Name: Kyle Saunders

Title: President

Date Proposed: October 7, 2026

405.2600900.000

GENERAL CONDITIONS TO AGREEMENT FOR PROFESSIONAL SERVICES

1. The Client requests the professional services of Fehr Graham hereinafter called "The Consultant" as described herein.
2. The Consultant agrees to furnish and perform the professional service described in this Agreement in accordance with accepted professional standards. Consultant agrees to provide said services in a timely manner, provided, however, that Consultant shall not be responsible for delays in completing said services that cannot reasonably be foreseen on date hereof or for delays which are caused by factors beyond his control or delays resulting from the actions or inaction of any governmental agency. Consultant makes no warranty, expressed or implied, as to his findings, recommendations, plans and specifications or professional advice except that they were made or prepared in accordance with the generally accepted engineering practices.
3. It is agreed that the professional services described in the Agreement shall be performed for Client's account and that Client will be billed monthly for said services. A 1½% per month service charge will be incurred by Client for any payment due herein and not paid within 30 days of such billing which is equal to an ANNUAL PERCENTAGE RATE OF 18%. Partial payments will be first credited to the accrued service charges and then to the principal.
4. The Client and the Consultant each binds himself, his partners, successors, executors, and assigns to the other party to this Agreement and to the partners, successor, executors, and assigns of such other party in respect to this Agreement.
5. The Client shall be responsible for payment of all costs and expenses incurred by the Consultant for his account, including any such monies that the Consultant may advance for Client's account for purposes consistent with this Agreement.
6. The Consultant reserves the right to withdraw this Agreement if not accepted within 30 days.
7. A claim for lien will be filed within 75 days of the date of an invoice for services (last day of services rendered) unless the account is paid in full or other prior arrangements have been made. All attorney fees incurred by the Consultant due to the filing of said lien or the foreclosure thereof shall be borne by the Client.

In the event suit must be filed by Consultant for the collection of fees for services rendered, Client will pay all reasonable attorney's fees and court costs.

If Client defaults in payment of fees or costs due under the terms of this Agreement and Consultant incurs legal expenses as a result of such failure, Client shall be responsible for payment for Consultant's reasonable attorney fees and costs so incurred.
8. The Consultant shall present, for the consideration of the Client, engineering and technical alternatives, based upon its knowledge and experience in accordance with accepted professional standards, with selection of alternatives and final decisions as requested by the client to be the sole responsibility of the Client.
9. Construction Phase Activities (When applicable) - In connection with observations of the work of the Contractor(s) while it is in progress the Consultant shall make visits to the site at intervals appropriate to the various stages of construction as the Consultant deems necessary in Agreement to observe as an experienced and qualified design professional the progress and quality of the various aspects of the Contractor(s)'s work. Based on information obtained during such visits and on such observation, the Consultant shall endeavor to determine in general if such work is proceeding in accordance with the Contract Documents and the Consultant shall keep the Client informed of the progress of the work.

The purpose of the Consultant's visits to the site will be to enable the Consultant to better carry out the duties and responsibilities assigned to and undertaken by the Consultant during the Construction Phase, and, in addition, by exercise of the Consultant's efforts as an experienced and qualified design professional, to provide for the Client a greater degree of confidence that the completed work of the Contractor(s) will conform generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by the Contractor(s). The Consultant shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall the Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes, or orders applicable to Contractors(s) furnishing and performing their work. Accordingly, the Consultant can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.
10. Estimates of Fees – When fees are on a time and material basis the estimated costs required to complete the services to be performed are made on the basis of the Consultant's experience, qualifications, and professional judgment, but are not guaranteed. If the costs appear likely to exceed the estimate in excess of 20%, the Consultant will notify the Client before proceeding. If the Client does not object to the additional costs within seven (7) days of notification, the increased costs shall be deemed approved by the Client.
11. The Consultant is responsible for the safety on site of his own employees. This provision shall not be construed to relieve the Client or the Contractor(s) from their responsibility for maintaining a safe work site. Neither the professional services of the Consultant, nor the presence of his employees or subcontractors shall be construed to imply that the Consultant has any responsibility for any activities on site performed by personnel other than the Consultant's employees or subcontractors.
12. Original survey data, field notes, maps, computations, studies, reports, drawings, specifications and other documents generated by the Consultant are instruments of service and shall remain the property of the Consultant. The Consultant shall provide copies to the Client of all documents specified in the Description of Services.

Any documents generated by the Consultant are for the exclusive use of the Client and any use by third parties or use beyond the intended purpose of the document shall be at the sole risk of the Client. To the fullest extent permitted by law, the Client shall indemnify, defend and hold harmless the Consultant for any loss or damage arising out of the unauthorized use of such documents.

13. No claim may be asserted by either party against the other party unless an action on the claim is commenced within two (2) years after the date of the Consultant's final invoice to the Client.
14. If a Client's Purchase Order form or acknowledgment or similar form is issued to identify the agreement, authorize work, open accounts for invoicing, provide notices, or document change orders, the preprinted terms and condition of said Purchase Order shall be superseded by the terms hereof.
15. Standard of Care – Services performed by Consultant under this agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty or guarantee is included or intended in any report, opinion or document under this agreement.
16. Liability Insurance – Consultant will maintain such liability insurance as is appropriate for the professional services rendered as described in this Agreement. Consultant shall provide Certificates of Insurance to Client, upon Client's request, in writing.
17. Indemnification and Limitation of Liability – Client and Consultant each agree to indemnify and hold the other harmless, including their respective officers, employees, agents, members, and representatives, from and against liability for all claims, costs, losses, damages and expense, including reasonable attorney's fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's acts, errors or omissions.

The Client understands that for the compensation herein provided Consultant cannot expose itself to liabilities disproportionate to the nature and scope hereunder. Therefore, the Client agrees to limit Consultant's liability to the Client arising from Consultant's professional acts, errors or omissions, such that the total aggregate liability of Consultant shall not exceed \$50,000 or Consultant's total fee for services rendered on this Project, whichever is less.
18. Allocation of Risk – Consultant and Client acknowledge that, prior to the start of this Agreement, Consultant has not generated, handled, stored, treated, transported, disposed of, or in any way whatsoever taken responsibility for any toxic substance or other material found, identified, or as yet unknown at the Project premises. Consultant and Client further acknowledge and understand that the evaluation, management, and other actions involving toxic or hazardous substances that may be undertaken as part of the Services to be performed by Consultant, including subsurface excavation or sampling, entails uncertainty and risk of injury or damage. Consultant and Client further acknowledge and understand that Consultant has not been retained to serve as an insurer of the safety of the Project to the Client, third parties, or the public.

Client acknowledges that the discovery of certain conditions and/or taking of preventative measures relative to these conditions may result in a reduction of the property's value. Accordingly, Client waives any claim against Consultant and agrees to indemnify, defend, and hold harmless Consultant and its subcontractors, consultants, agents, officers, directors, and employees from any claim or liability for injury or loss allegedly arising from procedures associated with environmental site assessment (ESA) activities or the discovery of actual or suspected hazardous materials or conditions. Client releases Consultant from any claim for damages resulting from or arising out of any pre-existing environmental conditions at the site where the work is being performed which was not directly or indirectly caused by and did not result from, in whole or in part, any act or omission of Consultant or subcontractor, their representatives, agents, employees, and invitees.

If, while performing the Services set forth in any Scope of Services, pollutants are discovered that pose unanticipated or extraordinary risks, it is hereby agreed that the Scope of Services, schedule, and costs will be reconsidered and that this Agreement shall immediately become subject to renegotiation or termination. Client further agrees that such discovery of unanticipated hazardous risks may require Consultant to take immediate measures to protect health and safety or report such discovery as may be required by law or regulation. Consultant shall promptly notify Client upon discovery of such risks. Client, however, hereby authorizes Consultant to take all measures Consultant believes necessary to protect Consultant and Client personnel and the public. Furthermore, Client agrees to compensate Consultant for any additional costs associated with such measures.
19. In the event of legal action to construe or enforce the provisions of this agreement, the prevailing party shall be entitled to collect reasonable attorney fees, court costs and related expenses from the losing party and the court having jurisdiction of the dispute shall be authorized to determine the amount of such fees, costs and expenses and enter judgment thereof.
20. Assignment - Neither party to this Agreement shall, without the prior written consent of the other party, which shall not be unreasonably withheld, assign the benefit or in any way transfer its obligations under this Agreement or any part hereof; provided, however, either Party may freely assign this Agreement to a parent, subsidiary or affiliate without the other party's consent. This Agreement shall inure to the benefit of and be binding upon the parties hereto, and except as otherwise provided herein, upon their executors, administrators, successors, and assigns.
21. Termination – The obligation to provide further services under this Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, Consultant will be paid for all services rendered to the date of receipt of written notice of termination, at Consultant's established chargeout rates, plus for all Reimbursable Expenses including a 15% markup.
22. Provision Severable – The unenforceability or invalidity of any provisions hereof shall not render any other provisions herein contained unenforceable or invalid.
23. Governing Law and Choice of Venue – Client and Consultant agree that this Agreement will be governed by, construed, and enforced in accordance with the laws of the State of Illinois. If there is a lawsuit, Client and Consultant agree that the dispute shall be submitted to the jurisdiction of the Illinois District Court in and for Winnebago County, Illinois.





Our Mission: To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.



CITY OF OREGON

115 N. 3rd Street, Oregon, IL 61061

Phn: 815-732-6321/ website: cityoforegon.org

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager & Staff

DATE: Oct 27, 2026

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – Oct 10, 2026 – Oct 23, 2026

Submitted by Darin DeHaan, City Manager

- First I want to say how proud I am of the Oregon Public Works Department. They were recognized on 10/21/22 at the Village of Progress Awards Banquet. Jordan, Josh and Aaron attended the banquet to accept the award on behalf of the department. Our partnerships and relationships with community organizations, businesses and residents are vital to providing the best services we can for our community. Well done Team!

Rick Hahn Partnership of the Year Award

For extraordinary partnership, shared vision, and dedication to building a stronger community.



Picture proved by Terry Schuster: L-R Jordan Plock, Aaron Montoya, Josh Pickering

- I was happy to attend the grand opening of Vivid in their new downtown location. Our small businesses are the backbone of our community and they make our downtown come alive! Congratulations!



- Josh Pickering and I attended a webinar Illinois ICC Opportunities: Tree Inventory, Removal, and Plantings to help us continue to learn ways to best manage our urban forestry program.
- On October 14th I was honored to celebrate my 30th work anniversary with the City of Oregon. Thirty years have brought plenty of changes, challenges, friendships, and memories. I'm proud of the work we've done, grateful for the people I've met along the way, and excited about what lies ahead for Oregon, our City Team, and myself. Onto 31!
- Worked on several administrative projects including holding a AOP security debriefing meeting with Law Enforcement, Public Works, Fire, and AOP. We continue to strategize on maintaining a safe and fun environment for all of our visitors.
- Attended court to testify on behalf of the City for an ongoing ordinance case.
- Council Member Cozzi and I met with representatives from the Illinois Extension Office to discuss ways we can continue to work together on sustainability initiatives in our community. Thank you to Council Member Schuster for coordinating the meeting.
- Grants:
 - Assisted Chief Kalnins with some paperwork for his camera grant.
 - Working with our engineers to review grants for property rehabilitation.
 - We received our speed radar trailer that was part of the ComEd/Metropolitan Mayor's Caucus Powering Safe Communities Grant. This does **not** include Flock technology, only radar and speed data

collection. The trailer will allow the police department to deploy the speed reduction device in many areas where we receive speeding complaints. The data allows us to look at speed patterns which will allow our officers to provide directed patrol to enforce violations. The technology should help lower traffic accidents in our community. *See Chief's comments.

- Economic Development:
 - Continue working on several open spaces for potential commercial use.
- Public Works Projects:
 - Continue work on the welcome sign designs. Council Member Cozzi and I are working on setting the next meeting date to hopefully finalize the design.
- Ordinances:
 - Worked on researching the existing Mayor/Council salary ordinance and provided Mayor Williams with data on best practices for similar communities. Working with Attorney Chadwick on the best path forward.

City Hall - Cheryl Hilton, City Clerk

- Leaf Vac information: <https://oregonil.gov/resident-information/brush-yardwaste/>
- Brush Pickup is scheduled for October 26th.
- Utility Bills were printed and mailed on October 15th, due date is November 10th.
- Utility Billing and Payment Options - ACH direct debit and emailing billing are available. Please contact City Hall for more information.
- Accepted election petition packets for open City Council positions this week. The final day to submit election packets is Monday October 26th.

MEETING INFORMATION

Sustainability Committee:

Next meeting Monday Nov 9, 2026 9:00 AM Oregon City Hall Conference Room.

City Council Meeting:

Next meeting Tuesday Nov 10, 2026 5:30 PM Oregon City Hall Council Chambers.

Planning & Zoning:

Next meeting Tuesday Nov 17, 2026 5:30 PM Oregon City Hall Council Chambers.

Tree Board:

Next meeting TBD at Oregon City Hall Council Chambers.

Public Art Commission:

Next meeting TBD at Oregon City Hall Council Chambers.

Main Street Submitted by Destini Benesh

- Attended the “Tell Your Story: Marketing Your Business or Community” workshop in Walnut.
- Participated in Rochelle’s Trick-or-Treat Safe House event on October 22.



- Organized and welcomed 28 local businesses to join Oregon’s Downtown Trick-or-Treat event on October 24.
- Continue engaging with local business owners and community leaders to explore future opportunities.
- Actively working with the Candlelight Walk Committee for this year’s 40th anniversary celebration.

Director of Public Works Submitted by Bill Covell

A. Daily Tasks

- Help Schedule
- Approve Bills
- Purchased supplies
- Monthly Fuel Reports
- Safety Training

B. Projects

- Headworks
 - Nothing new
- Lead Service Inventory
 - Update list for IEPA

- 2026 Local Road Projects
 - Punch List and quantities
- 2026 MFT Project
 - Punch List
- 2025 East Side Sidewalk
 - Review remaining issues
 - Meeting with Engineer
 - Grade check ADA crossings
- Pedestrian Crossing
 - Ordered RRFB's and getting ready to install
- East Side Water Main
 - Help with 5 water main breaks
 - Pulled records for quantities
 - Help establish design limits
 - Review repair invoices
- Compared city code to other municipalities

C. Meetings

- Department Head
- Safety Meeting
- City Council

D. Miscellaneous

- Worked on Fulcrum report

Street Department Submitted by Jordan Plock

A. Daily Tasks

- Trash pickup of city trash cans
- Crew has started the yearly mowing projects.

B. Projects

- Crew worked on set up and tear down of all of the barricades and street closure signage for the AOP festival
- Crew Worked on a downtown cleanup of all of the sidewalks in preparation for the AOP festival
- Crew cleaned the decorative lights along the Rt 64 bridge
- The crew hung the American Flags for the AOP festival.
- The crew worked on designing and setting up the fall decorations for the welcome to Oregon signs. They turned out fantastic!
- The crew worked on cleanup of some of the fall decorations in preparation for the upcoming winter season.
- Crew worked on sidewalk restoration around the Colesium

- Crew worked alongside the water/sewer departments on several water main breaks on the East side of town
- Crew hung the new Bird City USA signage at the welcome to Oregon signs
- Crew worked on painting some yellow curbs in certain no parking areas
- Crew helped with safety for this years AOP parade

C. Training

- Had weekly safety training on hearing loss prevention.
- Worked on weekly safety training
- Foreman worked on continuing education classes
- Worked on updating our list of required OSHA training for the year.

D. General

- I would like to thank all members of my team for their tireless efforts to make this year's AOP festival a safe and wonderful experience for everyone involved.

Sewer Department Submitted by Scott Wallace

A. Daily tasks

- Daily chores
- Testing full set (process control/EPA Required Monitoring)
- Half testing (process control)
- Pumped Sludge
- Cleaned bar screens, netting of tanks, multiple times daily due to rags, debris
- Daily reporting of National Weather Service recordings
- Lift Station usage recording
- Assisted the Water Department
- Monthly reports to the EPA
- Generator/ Well checks
- Worked with various customers on water and sewer issues (leaks, sewer backups)

B. Head Works

- Nothing new at this time

C. Scada Upgrade

- Metro Cloud, Nothing new at this time

D. Training

- Safety Training, Lifting.
- Safety Training, Hearing.

E. General

- Fire hosed both Clarifiers 10-7-26
- Worked with contractors on Eastside repairs

- Chemical delivery, Full Delivery 9-29-2026
- Submitted monthly reports to IEPA
- fire hosed aeration basins
- Repaired Chlorine pump at contact basin
- Continuous rain has been an issue we've been dealing with but everything has returned to normal

Water Department Submitted by Scott Wallace

A. Daily Tasks

- Chores
- Daily Testing
- Julie Locates
- Final reads
- Water turn-ons
- Water shut-offs
- Generator checks

B. Wells

- Repaired Chemical feed pump parts as needed
- Received Chemical delivery from Hawkins for process control
- Received replacement parts for Chemical feed pumps
- Adjust chemical feed pump to account for temperature change

C. Meter Replacement Program

- Nothing new at this time Scheduling as time allows

D. EPA compliance

- Completed Monthly Bac-t/ Fluoride sampling for Epa compliance
- Completed Monthly Operating Reports for September 2026 for Epa compliance..
- Finishing up samples related to projects around town
- Working with Lab on Radium sampling

E. Training

- Safety Training, Lifting.
- Safety Training, Hearing.

F. General

- Assisted the Street department for AOP.
- Worked with customers and plumbers on water leaks.
- Worked with customers on meter repairs, and replacement of meters.
- Fielded phone calls related to Eastside water main breaks
- AOP related items.

Police Department Submitted by Chief Matthew Kalnins

- On October 16, 2026, Chief Kalnins and Lieutenant Brechon had the privilege of providing active threat training to the teachers and staff of the Chana Education Center (OCEC).

While this is a difficult topic to discuss, the staff's engagement and willingness to learn reflect their commitment to student safety. When seconds matter, preparation and knowing how to respond can make a critical difference in protecting both staff and students.

The Oregon Police Department is proud to partner with OCEC. Thank you to the teachers and staff for your participation, professionalism, and continued dedication to the students you serve.



- **New Speed Trailer Supports Traffic Safety in Oregon**

The Oregon Police Department is pleased to announce the purchase of a new speed trailer from All Traffic Solutions, made possible through a grant secured by City Manager Darin DeHaan through the 2026 Powering Safe Communities program,



offered by ComEd and the Metropolitan Mayors Caucus.

The trailer will be deployed throughout the community to display vehicle speeds, increase driver awareness, and encourage motorists to slow down. This equipment will support the department's ongoing efforts to reduce speeding and improve safety for motorists, pedestrians, and bicyclists.

"We appreciate City Manager DeHaan's work in securing this grant and the support of ComEd and the Metropolitan Mayors Caucus," said Chief Matthew Kalnins. "This trailer gives us another tool to encourage safer driving and address speeding concerns throughout our community."

The Oregon Police Department reminds all motorists to follow posted speed limits, remain attentive, and help keep Oregon's streets safe.

