

City of Oregon Planning Commission Agenda
Tuesday August 20th, 2024, 5:30 P.M.
City Hall 115 N. 3rd Street

Option to Join Zoom Meeting

Meeting ID: 862 4910 8052

Passcode: 150863

One tap mobile

+13092053325

Consideration and possible action

Public Hearing

1. Special Use request for a Short-Term Rental – Cornerstone Construction – 114 River Road, Oregon – Parcel #16-03-251-001

Public Comment

1. Approve July 16th, 2024, Minutes
2. Approve Special Use request for a Short-Term Rental – Cornerstone Construction – 114 River Road, Oregon – Parcel #16-03-251-001
3. Discuss Ordinance 2024-013 Pedal Bus License and Operation
4. Other business

Committee Members

Mark Herman - Chairman

Roger Cain, Randy Cropp, Jeff Hallock,
Liz Hiemstra, Rick Ryland, and Karly Spell

City of Oregon Planning Commission Meeting

The Planning Commission met Tuesday July 16th, 2024, at 5:30 pm.

Members Present: Roger Cain, Randy Cropp, Jeff Hallock, Liz Hiemstra, Mark Herman, and Karly Spell.

Also, Present: City Manager Darin DeHaan, City Clerk Cheryl Hilton, and Mayor Ken Williams.

Absent: Rick Ryland.

Chairman Mark Herman called the meeting to order.

Karly Spell moved to approve the June 18th, 2024, minutes, Seconded by Jeff Hallock.

Motion carried. No Nays.

Mark Herman moved to Set a Public Hearing date of August 20th, 2024 for a Special Use request for a Short-Term Rental – Cornerstone Construction – 114 River Road, Oregon – Parcel #16-03-251-001, Seconded by Jeff Hallock.

Discussion: City Manager Darin DeHaan said the unit will be unoccupied until the City Council approves the Short-Term Rental. Liz Hiemstra asked if there was a limit on the number of short-term rentals that would be allowed. City Manager Darin DeHaan stated that all short-term rental requests will be presented to the Planning Commission for review. He said some locations have not renewed their license. Roger Cain said the owners of this property began construction and advertising of the location before they held permits or licenses. He asked if they will be held accountable. City Manager Darin DeHaan said there are fees for offenders of the permitting requirements. Mayor Ken Williams said they can not rent the unit and need to follow the guidelines that have been set.

Motion carried. No Nays.

Review Ordinance 2024-008 Solicitation: City Manager Darin DeHaan said after receiving complaints from residents, he began looking at amending the solicitation ordinance. The changes include the times allowed to solicit, fee increases, a physical identifier, strengthening the permit application to include background checks, and built in penalties for solicitors that violate the ordinance as well as language to help the Police Department enforce and protect the citizens from violators. Roger Cain suggested having a “cliff notes” version of the ordinance to hand out to solicitors. Liz Hiemstra thought this would also be beneficial for residents, so they are informed as well.

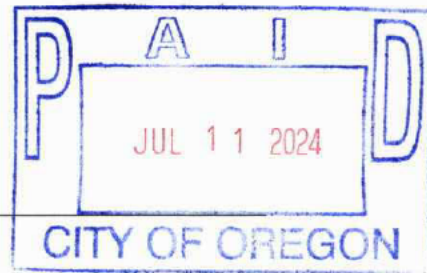
Randy Cropp moved to adjourn the meeting at 6:02 pm, Seconded by Karly Spell.

Motion carried. No Nays.

Submitted by Cheryl Hilton, City Clerk



City of Oregon
115 North 3rd Street, Oregon, IL 61061
Phone 815-732-6321



Received by: _____

SHORT-TERM RENTAL APPLICATION - (ONE PER PROPERTY)

NEW APPLICATION: Owner Occupied Fee \$100.00 ☐ Not Owner-Occupied Fee \$250.00 ☒
ANNUAL LICENSE RENEWAL: Owner Occupied Renewal Fee \$25.00 ☐ Not Owner-Occupied Renewal Fee \$50.00 ☐

APPLICANT INFORMATION		
Applicant Legal / DBA Names: <u>Coruscator Construction</u>		
Legal Name used for IDOR Hotel Operators Tax License if applicable:		
IDOR Hotel Operators Tax License Number if applicable:		
Address: <u>114 N. River Rd.</u>		
City: <u>Oregon</u>	State: <u>IL</u>	Zip Code: <u>61061</u>
Business Phone:		
PROPERTY OWNER INFORMATION (IF DIFFERENT FROM APPLICANT)		
Owner of Record (as shown on most recent deed): <u>Coruscator Construction</u>		
Address: <u>114 N. River Rd.</u>		
City: <u>Oregon</u>	State: <u>IL</u>	Zip Code: <u>61061</u>
Business Phone:		
PROPERTY INFORMATION		
Property Address: <u>114 N. River Rd.</u>		
City: <u>Oregon</u>	State: <u>IL</u>	Zip Code: <u>61061</u>
Responsible Party Name: <u>Josh Skinner (Brian G.)</u>		Responsible Party Phone:
Is this property the owner's primary residence?	☒ NO	☐ YES
Is this property zoned other than R-1?	☒ NO	☐ YES
Is this property in a historic district?	☒ NO	☐ YES
Does the property have River frontage?	☐ NO	☒ YES
Carbon Monoxide and Smoke Detectors installed?	☐ NO	☒ YES
Applicant agrees to pay all State and County taxes?	☐ NO	☒ YES
Proof of Liability Insurance in the amount of \$500,000.00?	☐ NO	☒ YES
Short-term rentals are allowed under R-1 zoning as a special use. You must apply for a special use permit from the Planning Commission.		
SHORT-TERM RENTAL: as defined in Oregon City Code 6.14.10.		

All information contained in this application is subject to disclosure as a matter of public record. Any false statement made or given in this application shall result in the denial of the application or future revocation of this license.

Signature of Owner/Applicant: _____

Date: 7/11/24

FOR OFFICE USE ONLY	
What type of residence?	☒ Single Family ☐ Multi-Family
Owner Occupied?	☐ Yes ☒ No
Planning Review Date:	Approval: / /
City Council Review Date:	Approval: / /

Signature of City Employee

Date:

Printed Name:

Title:



City of Oregon
115 North 3rd Street, Oregon, IL 61061
Phone 815-732-6321

SHORT-TERM RENTAL APPLICATION – (ONE PER PROPERTY)

By his or her signature below, the applicant agrees to follow all current City of Oregon requirements for a Short-Term Rental, which include the installation of smoke and carbon monoxide detectors in each guest room used for sleeping purposes, in each hallway or corridor on each floor, in each living room or lounge area, and in each dining room.

There shall be at least one bathroom for each four adult guests.

Certificate of insurance evidencing liability insurance coverage in an amount of not less than \$500,000.00 per occurrence for liability.

All State of Illinois tax laws must be followed.

I understand that rentals less than 28 days have a tax of 9% of that 6% goes to the state and 3% goes to the City tourism fund and is collected by Ogle County.

Proof of Liability Insurance, IDOR Hotel Operator Tax License Number and IDOR Hotel Operator Legal Name will be provided after City Council approval.

Signature

/

**CITY OF OREGON
ORDINANCE 2024-013**

NOW THEREFORE, be it ordained by the Council of the City of Oregon, in the State of Illinois, as follows:

SECTION 1: **ADOPTION** “24.29 PEDAL BUS LICENSE AND OPERATION” of the City of Oregon Municipal Code is hereby *added* as follows:

ADOPTION

24.29 PEDAL BUS LICENSE AND OPERATION(*Added*)

SECTION 2: **ADOPTION** “24.29.010 Definitions” of the City of Oregon Municipal Code is hereby *added* as follows:

ADOPTION

24.29.010 Definitions(*Added*)

For the purposes of this Chapter, the following words and phrases shall have the meanings respectively ascribed to them unless the context otherwise requires:

PEDAL BUS: Any single-unit device upon which any person may ride, propelled by human power through a belt, chain, or gears, having four or more wheels, and designed and constructed in such a manner as to engage in the business of carrying groups of passengers for hire as agreed by pre-arranged contract.

PEDAL BUS BUSINESS: The business of operating a Pedal Bus for the recreational or physical transportation of groups of the general public as agreed by pre-arranged contract for a fee.

PEDAL BUS DRIVER: The person in actual physical control of the Pedal Bus who shall be an owner or employee of the Pedal Bus Business.

PEDAL BUS BUSINESS LICENSE: A license granted in accordance with this Chapter.

OPERATOR: The owner of a business that provided pedal bus services.

CITY STREETS: Any public right of way, roadway, or street located within the corporate limits of the City of Oregon, and subject to the jurisdiction of the City of Oregon, Ogle County IL.

SECTION 3: **ADOPTION** “24.29.020 Applicability” of the City of Oregon Municipal Code is hereby *added* as follows:

ADOPTION

24.29.020 Applicability(*Added*)

The provisions of this Chapter shall be applicable to all Pedal Buses and to all Pedal Bus Drivers and Operators of such Pedal Buses within the corporate limits of the City of Oregon.

SECTION 4: **ADOPTION** “24.29.030 Pedal Bus Driver Requirements” of the City of Oregon Municipal Code is hereby *added* as follows:

ADOPTION

24.29.030 Pedal Bus Driver Requirements(*Added*)

- A. No person shall be a Pedal Bus Driver or be hired or permitted to do so unless they are a duly licensed valid driver by the State of Illinois.
- B. Each person acting as a Pedal Bus Driver must be:
 - 1. Familiar with local traffic laws and ordinances; and
 - 2. Twenty-one (21) years of age or older; and
 - 3. The holder of a valid current BASSET Alcohol Training Certification

SECTION 5: **ADOPTION** “24.29.050 Rates” of the City of Oregon Municipal Code is hereby *added* as follows:

ADOPTION

24.29.050 Rates(*Added*)

- A. It shall be unlawful for a Pedal Bus driver or other representative of a Pedal Bus business to charge a passenger fare that was not agreed upon with the passenger in advance through a pre-arranged contract.
- B. A copy of said contract must be present with the Pedal Bus driver for the duration of each group's reservation.

SECTION 6: **ADOPTION** “24.29.060 Rules And Regulations” of the City of Oregon Municipal Code is hereby *added* as follows:

ADOPTION

24.29.060 Rules And Regulations*(Added)*

- A. No Pedal Bus Business shall provide Pedal Bus service unless such Pedal Bus is covered by a bond or an insurance policy or other proof of general liability insurance in the minimum amount of one million dollars (\$1,000,000.00) per person, two million dollars (\$2,000,000.00) per incident and one hundred thousand dollars (\$100,000.00) for property damage. Evidence of such coverage shall be filed with the City manger prior to the issuance of the Pedal Bus Business license. Such insurance or bond must list the City of Oregon as an additional insured.
- B. No Pedal Bus Driver or other employee of a Pedal Bus Business shall imitate the name, colors, or emblems previously adopted and in use by other Pedal Bus Business or represent themselves as an employee of any other Pedal Bus Business.
- C. No person shall knowingly permit any Pedal Bus to be used in the perpetration of a crime.
- D. Every Pedal Bus Driver shall obey all traffic rules established by statute or ordinance.
- E. No Pedal Bus Driver shall exceed the rated seating capacity of the Pedal Bus.
- F. No Pedal Bus Driver shall operate a Pedal Bus until all passengers are seated in a seat desinated for that purpose.
- G. No passenger shall be allowed to ride the Pedal Bus except in the designated seating area.
- H. Pedal Buses license under this Chapter shall not operate or permit the operation of any sound amplification system in violation of any City Ordinance.
- I. Pedal Bus Operation**
 - 1. No Pedal Bus Driver shall, while transporting passengers, use a cell phone or other wireless device unless said Pedal Bus is not in motion.
 - 2. No Pedal Bus shall be driven in weather conditions that pose an unreasonable safety risk to the driver or passengers of the Pedal Bus or to motorists or pedestrians.
 - 3. For the purposes of immediately loading and unloading passengers, a Pedal Bus may remain standing upon a street if the Pedal Bus is in any legal parking stall, designated loading zone, or any other location that does not impede pedestrian or vehiclular traffic.
 - 4. No Pedal Bus shall board passengers or allow passengers to exit a Pedal Bus from a traffic lane.
 - 5. No Pedal Bus shall be left unattended by the Pedal Bus Driver unless legally parked in a legal parking stall.
 - 6. No Pedal Bus shall operate on any street with a posted speed limit of thirty-five (35) miles per hour or greater, except for the purpose of crossing that

street in a legal manner.

7. No Pedal Bus Driver while driving a Pedal Bus shall stop on a street with a posted speed limit of thirty-five (35) miles per hour or greater in order to pick up or drop off passengers.
8. No Pedal Bus Driver shall drive a Pedal Bus on a sidewalk or a designated path constructed for use by pedestrians.
9. No Pedal Bus shall drive in a way that obstructs the flow of pedestrian traffic except for the time period necessary to pick up or drop off passengers.
10. No Pedal Bus may operate on any of the following streets unless crossing them in a legal manner: Washington Street and Forth Street.
11. No Pedal Bus may operate on roads, drives, parking lots or other property owned by the Oregon School District or Oregon Park District if alcohol is present on the Pedal Bus. If the Pedal Bus will be operated on Oregon School District or Oregon Park District Property they must be listed as additionally insured as part of the license process with the City. All other rules, ordinances or regulations of the Oregon Park District and Oregon School District must be adhered to.
12. No Pedal Bus shall operate on Oregon School District roads and in parking lots during the following time period: Monday through Friday from 7:00 a.m. to 4:00 p.m. during the regular school year without express permission from the Oregon School District.
13. No Pedal Bus shall pick up or drop off passengers on (PLACE HOLDER FOR FUTHER REVIEW).
14. No Pedal Bus may operate before 10:00 a.m. or after sunset or 8:00 p.m. (whichever occurs first).

SECTION 7: **ADOPTION** “24.29.70 Equipment” of the City of Oregon Municipal Code is hereby *added* as follows:

ADOPTION

24.29.70 Equipment(*Added*)

A. Condition of Pedal Bus: Inspections:

1. No license to engage in the business of driving a Pedal Bus shall be issued unless:
 - a. The Pedal Bus is equipped with seats for the driver and all passengers;
 - b. The Pedal Bus provides a hood or cover to protect passengers from the elements;
 - c. The Pedal Bus is equipped with hydraulic or mechanical disc brakes, which are battery powered or generator operated, both front and rear

- turn signals, tires and a bell or horn;
- d. The Pedal Bus is equipped with permanently affixed headlights. The headlights shall be capable of projecting a beam of white light five hundred (500) feet;
 - e. The Pedal Bud is equipped with permanently affixed taillights, which are battery powered or generator operated. These lights shall be affixed on the right and left sides of the exterior of the vehicle at the same level. These lights shall be red in color and visible from a distance of (500) feet;
 - f. The Pedal Bus has affixed to the rear a slow moving vehicle triangle;
 - g. The Pedal Bus has been inspected and found by the Chief of Police or their designee to have all mandatory equipment required by this ordinance;
 - h. A written certificate of the inspection required by this section is filed with the City Clerk or their designee.
- 2. Every Pedal Bus in operation shall be inspected at the beginning of the license year to determine if such Pedal Bus meets the requirements of this ordinance. The inspection required may be conducted by the City of by such duly qualified persons as the Chief of Police may direct.
 - 3. Additional inspections may be required as often as the apparent condition of the Pedal Bus warrants.
- B. All Pedal Buses shall have painted conspicuously upon the unit, the name of the Pedal Bus business as provided by the City Manager or their designee in visible lettering at least three (3) inches in height.
 - C. It shall be unlawful to operate a Pedal Bus that is wider that seventy-eight (78) inches at its widest point.
 - D. It shall be unlawful for any person to drive or cause to be driven a Pedal Bus that is not in good working order. Also, the Pedal Bus shall be maintained in such a manner as to ensure the safety, reliability, and cleanliness of such vehicle.

SECTION 8: **ADOPTION** “24.29.80 Alcohol Possession And Consumption” of the City of Oregon Municipal Code is hereby *added* as follows:

ADOPTION

24.29.80 Alcohol Possession And Consumption(*Added*)

- A. No Pedal Bus Operator or Driver shall allow alcohol to be consumed upton the Pedal Bus without first obtaining the appropriate liquour license.
- B. No Pedal Bus Operator or Driver shall provide an alcoholic beverage to a passenger for a fee or as part of the passenger transport service.
- C. No Pedal Bus Operator or Driver shall provide or stock any alcohol beverage in the

Pedal Bus.

D. Alcoholic beverages may be consumed by a pedal bus passenger under the following conditions:

1. Pursuant to Section 8.08.060 of the Oregon Municipal Code, alcoholic beverages may be transported and consumed aboard a properly licensed pedal buses operating within the corporate limits of the City of Oregon.
2. No glassware of any kind shall be allowed for consumption of alcoholic liquor on a pedal bus. This prohibition includes, but is not limited to, bottles, receptacles, or drinking glasses. Glass bottles or containers may be used solely by the Pedal Bus Operator or its employees for the exclusive purpose of uncorking, pouring, serving or otherwise controlling the consumption of alcoholic liquor.
3. Alcoholic beverages as defined by this section may only be consumed from paper, plastic, or foam cups.
4. Alcoholic beverages as described in this section may be consumed only when the passenger is in or on a Pedal Bus and only when otherwise permitted by all applicable state and local law and regulation, including but not limited to all other applicable laws or rules of the State of Illinois and the City of Oregon. No alcoholic beverages shall be permitted to be taken off the Pedal Bus.
5. The Pedal Bus Operator and Driver may not allow consumption of alcoholic beverages by persons under the age of twenty-one (21).
6. Consumption of alcohol will only be permitted if all passengers are twenty-one (21) years of age or older.
7. No garbage of any kind shall be permitted to be thrown, fall, blown, or discarded off the Pedal Bus onto any public or private property (with the exception of placement into a public garbage receptacle). Otherwise, all garbage of any kind shall be collected by the Driver and properly disposed of at the end of each group's reservation.

SECTION 9: ADOPTION “24.29.90 Violations” of the City of Oregon
Municipal Code is hereby *added* as follows:

ADOPTION

24.29.90 Violations*(Added)*

Any violation of this ordinance shall be punishable by a fine of not less than two hundred fifty dollars (\$250.00) for the first offense, five hundred dollars (\$500.00) for a second offense, and seven hundred and fifty dollars (\$750.00) for a third or each subsequent offense. The City reserves the right to suspend or revoke the violator's permit to operate a Pedal Bus upon the City Streets at the discretion of the City Manager or Chief of Police, for any violation of this Ordinance, regardless of whether it is a first or subsequent offense.

SECTION 10: **ADOPTION** “24.29.040 Pedal Bus Business License” of the City of Oregon Municipal Code is hereby *added* as follows:

ADOPTION

24.29.040 Pedal Bus Business License(*Added*)

- A. No person shall engage in the business of operating a Pedal Bus in the City without first having secured a license as provided in the section 34 of this code. The license shall be issued for a period of one (1) calendar year without proration at a cost of two hundred dollars (\$200.00). The license may be renewed annually there after at a cost of two hundred dollars (\$200.00) on a calendar year basis without proration. A decal or sticker shall be issued for each Pdeal Bus licensed and certified to be operated on the City Streets upon payment of the annual fee(s). The non-transferable decal or sticker must be prominently displayed on the rear fo the Pedal Bus on the lower-right-hand side. A replacement decal or sticker shall be twenty-five dollars (\$25.00).
- B. A verified applicatoin for a Pedal Bus business license shall be made in writting by the owner or manager of the Pedal Bus to the City Manager or their designee upon forms furnished by the City. The application shall include the following information:
1. The full name of the applicant (if a firm, company or corporation, also provide names, telephone number, email address, and addresses of members, shareholders, and officers e.g. president, secretary, and treasurer;
 2. The applicant's residence (local and permanent) address;
 3. The full name and intended place of business, the telephone number of the business, and any manager;
 4. The number of Pedal Buses to be operated, a complete description of each Pedal Bus to be used, pictures clearly depicting all four (4) sides of each unit to be operated, the seating capacity thereof according to it's trade rating, the company assiged number, the body style and color;
 5. Issuance and validity statement and insurance certificates;
 6. Name of liability insurance carrier and a copy of the declaration of coverage/certificate of insurance issued by the carrier insuring the Pedal Bus, listing the City of Oregon as an additional insured;
 7. Make, model, serial number, and description of the Pedal Bus for which the license is sought;
 8. An executed waiver of liability signed by the applicant releasing the City of Oregon from any liability for any claim and agreeing to hold the City harmless and indemnify it for any claim resulting from the applicant's operation of the Pedal Bus on the City Streets;
 9. A statement by the appciant that the Pedal Bus meets all applicable State and local laws with regards to required equipment;
 10. A statement that the applicant agrees at all times to comply with all applicable State and local laws governing the operation of Pedal Buses;

- 11. Signature of applicant;
- 12. Such other information as may be requested by the City;
- C. The City Manager or their designee is authorized to issue a license to any qualified applicant for the operation of a Pedal Bus business. The license shall contain a distinguishing number, full name of the person owning such Pedal Bus business, and their business address;
- D. The Pedal Bus business license is non-assignable and nontransferable.
- E. The Pedal Bus shall carry a copy of said license aboard the Pedal Bus unit at all times and shall present it for inspection upon the request of any passenger or law enforcement officer.
- F. Whenever an owner/manager of a Pedal Bus Business has lost or destroyed their license, they shall submit an affidavit in writing to the City Manager or their designee stating that the license has been lost or destroyed. The City Manager or their designee shall issue a duplicate copy or substitute thereof, for a replacement fee of twenty-five (\$25.00) dollars.
- G. Suspension or Revocation:
 - 1. The City may initiate suspension and/or revocation proceedings for a license issued under this Chapter for any of the following:
 - a. Violation of any law or ordinance provisions regulating the license or operation of the Pedal Bus Business or any other provisions of City ordinances;
 - b. Knowingly allowing a person with a driver's license that is suspended or revoked under the State Vehicle Code (625 ILCS 5/1-100 et seq.) to act as a Pedal Bus Driver.
- H. Licensees shall report any change in information furnished in the application for a Pedal Bus license pursuant to this Chapter to the City Manager or their designee in writing within ten (10) days of the change. Failure to so report shall be cause for suspension or revocation of the license.
- I. If a business license holder wants to renew their business license to operate a Pedal Bus so that the renewal takes effect immediately upon the expiration of the prior annual license, such license holder must submit the renewal application prior to January 1. Applications for renewal submitted after January 1 shall incur a late fee of twenty-five (\$25.00) dollars. If the late fee is not paid prior to issuance of the renewed license, the existing license shall lapse as of 11:59 p.m. on December 31.

SECTION 11: **AMENDMENT** “8.08.060 Classes; Fees Generally” of the City of Oregon Municipal Code is hereby *amended* as follows:

AMENDMENT

8.08.060 Classes; Fees Generally

Licenses under this chapter are divided into classes as follows:

- A. Class A licenses shall authorize the retail sale, on the premises specified, of alcoholic liquor for consumption on the premises as well as other retail sales of such liquor. The annual fee for such license shall be as established by the city, payable in equal semiannual installments.
- B. Class B licenses shall authorize the retail sale of alcoholic liquor, but not for consumption on the premises where sold. The annual fee for such license shall be as established by the city, payable in equal semiannual installments.
- C. Class C licenses shall authorize the retail sale of alcoholic liquor in a bowling alley for consumption on the premises. The license holder must own and operate the bowling business and the major revenue source for the business must be line fees, bowling equipment rentals, pro-shop sales, food sales and league fees. The liquor sale or dispensing area shall be enclosed as a separate room into which no underage persons, as defined in this chapter, shall enter. The room shall be locked and no one shall be admitted or enter therein during restricted closing hours as defined in this chapter. The annual fee for such license shall be as established by the city, payable in equal semiannual installments.
- D. Class D licenses shall authorize the retail sale, on the premises specified, of beer and wine only in a restaurant for consumption on the premises. The license holder must own and operate the restaurant and more than 80 percent of the restaurant's revenue must be generated from non-beer/wine sales. The annual fee for such license shall be as established by the city, payable in equal semiannual installments.
- E. Class E licenses shall authorize the retail sale of alcoholic liquor by a club to its members for consumption on club premises only. The annual fee for such license shall be as established by the city, payable in equal semiannual installments.
- F. Class A-1 Sunday licenses shall authorize the retail sale, on the premises specified, of alcoholic liquor for consumption on the premises between the hours of 12:00 noon and 11:00 p.m. on Sunday only. The annual fee for such license shall be as established by the city, payable in equal semiannual installments. In order to obtain a Class A-1 license, the applicant shall possess a current Class A license. Class A-1 Sunday license holders shall apply for a one-day license for festivals and holiday weekends with approval from the city council. The fee of such license shall be as established by the city, payable in advance for each occasion. Class A-1 licenses shall be governed in all other respects by the terms and conditions governing Class A licenses.
- G. Class B-1 Sunday licenses shall authorize the retail sale of alcoholic liquor between the hours of 12:00 noon and 11:00 p.m. on Sunday only, but not for consumption on the premises where sold. The annual fee for such license shall be as established by the city, payable in equal semiannual installments. In order to obtain a Class B-1 license, the applicant shall possess a current Class B license. Class B-1 Sunday license holders shall apply for a one-day license for festivals and holiday weekends with approval from the city council. The fee of such license shall be as established by the city, payable in advance for each occasion. Class B-1 licenses shall be governed in all other respects by the terms and conditions governing Class B licenses.
- H. Class C-1 Sunday licenses shall authorize the retail sale of alcoholic liquor in a

bowling alley for consumption on the premises between the hours of 12:00 noon and 11:00 p.m. on Sunday only. The annual fee for such license shall be as established by the city, payable in equal semiannual installments. In order to obtain a Class C-1 license, the applicant shall hold a current Class C license. Class C-1 Sunday license holders shall apply for a one-day license for festivals and holiday weekends with approval from the city council. The fee of such license shall be as established by the city, payable in advance for each occasion. Class C-1 licenses shall be governed in all other respects by the terms and conditions governing Class C licenses.

- I. Class D-1 Sunday licenses shall authorize the retail sale of beer and wine only for a Class D license holder for consumption on the premises between the hours of 12:00 noon and 11:00 p.m. on Sunday only. The annual fee for such license shall be as established by the city, payable in equal semiannual installments. In order to obtain a Class D-1 license, the applicant must hold a current Class D license. Class D-1 Sunday license holders shall apply for a one-day license for festivals and holiday weekends with approval from the city council. The fee of such license shall be as established by the city, payable in advance for each occasion. Class D-1 licenses shall be governed in all other respects by the terms and conditions governing Class D licenses.
- J. Class E-1 Sunday licenses shall authorize the retail sale of alcoholic liquor by a club to its members for consumption on club premises only between the hours of 12:00 noon and 11:00 p.m. on Sunday only. The annual fee for such license shall be as established by the city, payable in equal semiannual installments. In order to obtain a Class E-1 license, the applicant shall hold a current Class E license. Class E-1 Sunday license holders shall apply for a one-day license for festivals and holiday weekends with approval from the city council. The fee of such license shall be as established by the city, payable in advance for each occasion. Class E-1 licenses shall be governed in all other respects by the terms and conditions governing Class E licenses.
- K. Class F temporary licenses shall authorize the sale of alcohol and the tasting of alcohol. All consumption shall be under the supervision of the license holder and shall be conducted in a manner which confines consumption on the premises only. Alcohol tasting and sales shall take place only between 11:00 a.m. and 12:00 midnight Monday through Saturday and 12:00 noon to 11:00 p.m. on Sundays. Curb services or sale is prohibited. The city council shall determine the length of the license, but shall not exceed three days. All other limitations and conditions as set forth in this Code shall apply to Class F licenses. The location for such shall be within the city limits.
 - 1. Prior to the issuance of a Class F license, the proposed license holder shall provide evidence to the liquor commissioner and/or committee of dram shop liability insurance issued by a reputable insurance company doing business in the state in limits no less than required by the Illinois Dram Shop Act as provided in 235 ILCS 5/6-21 and shall come upon approval, be filed in the office of the city clerk. The policy shall also name the city as an additional insured.
 - 2. The fee shall be as established by the city, payable in advance.
- L. Class G liquor alcohol tasting shall be unlawful for any person to sell or offer for sale at retail any alcoholic liquor between 1:00 a.m. and 6:00 a.m. Monday through

Saturday of each week, provided that no alcoholic liquor shall be offered for sale at retail in the city between the hours of 1:00 a.m. Sunday morning and 12:00 noon on Sunday. Class G-1 retail sales shall be between 12:00 noon to 11:00 p.m. on Sundays. Licenses shall authorize the licensees to sell at retail all alcoholic beverages by the drink for consumption on the premises only. All consumption shall be under the supervision of the license holder. Curb services or sale is prohibited. All other limitations and conditions as set forth in this Code shall apply to Class G and G-1 licenses. The location for such shall be within the city limits.

1. Prior to the issuance of a Class G and/or G-1 license, the proposed license holder shall provide evidence to the liquor commissioner and/or committee of dram shop liability insurance issued by a reputable insurance company doing business in the state in limits no less than required by 235 ILCS 5/6-21 and shall come upon approval, be filed in the office of the city clerk; also naming the city as an additional insured.
2. The liquor sale or dispensing area shall be which no underage persons, as defined in this chapter shall enter.
3. The annual fee for a Class G and Class G-1 licenses will be as established by the city, payable in equal semiannual installments.
4. There shall be in effect no more than five licenses at one time.

M. Class PB-1 (Pedal Buses) shall allow for the consumption of alcoholic liquor brought aboard and consumed on board a pedal bus licensed pursuant to Chapter (Place Holder) of this code by a passenger over the age of twenty-one (21). The following provisions shall apply to Class PB-1 liquor licenses:

1. Alcoholic liquor may be transported and consumed aboard pedal buses which are property licensed under Section 24.29 of this Code.
2. A licensee commits an offense if he or she
 - a. Provides alcoholic liquor to pedal bus passengers for a fee or as part of the passenger transport service;
 - b. Provides or stocks any alcoholic liquor aboard the pedal bus;
 - c. Allows any alcoholic liquor in the compartment of the driver of the pedal bus;
 - d. Allows licensee employees or agents to serve alcoholic liquor to pedal bus passengers without having a valid BASSET certificate; or
 - e. Violates any part of the Oregon Municipal Code.
3. Alcoholic liquor consumed aboard a pedal bus may only be consumed in plastic, foam, or paper cups.
4. Alcoholic liquor may be consumed only when the passenger is in or on the pedal bus and only when otherwise permitted by all applicable local and state laws and regulations, including but not limited to all other applicable provisions of this Code and the laws of the State of Illinois.
5. The pedal bus operator and driver may not allow consumption of alcoholic beverages by person under the age of twenty-one (21). Possessions and/or consumption of alcoholic liquor by any person under age twenty-one (21) is prohibited.
6. Class PB-1 licensees may uncork, pour, serve or otherwise control the

- consumption of alcoholic liquor provided by the passenger.
7. Any employee responsible for serving alcoholic liquor or checking identification must be properly training in accordance with state law and section (Place Holder) of this Code.
8. Upon application, Class PB-1 licensees shall provide the City a certificate of insurance reflecting coverage for dram shop or equivalent liability for bring-your-own-bottle (commonly referred to as "BYOB")
9. If a pedal bus employee commits an offense specified in this Section or violates any section of (Place Holder) of this Code, the licensee, as well as the employee, shall be held legally responsible for such offense or violation.

(Code 1970, § 5-4-7; Code 1987, § 4-243; Ord. No. 895, § 5-4-7, 2-25-1985; Ord. No. 906, § 5-4-7, 8-26-1985; Ord. No. 911, § 5-4-7, 9-23-1985; Ord. No. 1018, 4-13-1992; Ord. No. 1026, 9-28-1992; Ord. No. 1048, 2-28-1994; Ord. No. 1121, 9-14-1998; Ord. No. 1124, 10-26-1998; Ord. No. 1130, 3-8-1999; Ord. No. 1135, 9-27-1999; Ord. No. 1139, 1-24-2000; Ord. No. 1148, 8-28-2000; Ord. No. 1212, 3-14-2005; Ord. No. 09-108, 8-24-2009; Ord. No. 2010-108, 6-14-2010; Ord. No. 2010-110, 7-12-2010; Ord. No. 2013-102, 2-26-2013)

State Law reference— Local determination of the number, kind and classification of licenses and the amount of fees, 235 ILCS 5/4-1.

PASSED AND ADOPTED BY THE CITY OF OREGON COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Council Member Kurt Wilson	_____	_____	_____	_____
Council Member Terry Schuster	_____	_____	_____	_____
Council Member Tim Krug	_____	_____	_____	_____
Council Member Mel Cozzi	_____	_____	_____	_____
Mayor Ken Williams	_____	_____	_____	_____

Presiding Officer

Attest

Ken Williams, Mayor, City of Oregon

Cheryl Hilton, City Clerk, City of Oregon

Hi Mr. DeHaan!

It's been a while since we connected! Congratulations on your appointment to City Manager - well deserved!

Anyway, I'm sure you know what this email is about, as it sounds like Megan has been itching to get our new venture in Oregon.

As a little background, I partnered with the owner of Meridian Nursery in Rockford (Robb Firch) to bring something new to the area. We invested in a 16 passenger pedal bike to bring something fun and entertaining to the area - a different means of enjoying our lovely communities.

The bike has multiple purposes - kids events (ice cream and parks), adult entertainment (bar crawls) and family/team bonding events. The bike has an electric assist motor, so pedaling (while encouraged) is optional so folks of most ages and physical abilities can enjoy.

We do NOT serve alcohol on the bike, but our desire and intent is to allow guests to carry their own beverages on the bike for consumption while on the bike (if opened on the bike it's consumed or disposed of on the bike). Byron and Winnebago has passed the bike through their local ordinance for road use (no highways but can cross the major roads at a 90 degree angle). Winnebago has also approved liquor but Byron has not (yet).

I'm reaching out today to open dialogue with you on getting the bike approved in Oregon. Oregon, as you know, has one of the most beautiful downtown areas in the State (and beyond) and we'd love to bring the bike to the community to help support the local economy. I've attached several documents for your review including our BASSET certificate, insurance, waivers, and a copy of an ordinance if you'd like to use it.

We do not have specific routes planned out because we'd like to customize that to each party. However, I could envision several routes for Oregon depending on the group. A couple stops on the tour would include but not limit to:

- 1) Adult route - Hunt Club, Cork and Tap, Chili Pepper, Franklin St, Breakers, Courthouse
- 2) Kids (non-alcohol) - Park West/splash pad, Blackhawk Drive (Friday Night Football), Bakery, McDonalds, Nash

The route opportunities are endless. However, our priorities are: 1) Safety and 2) to help showcase the community!

We want to make sure we're doing this the right way, so please let me know what the next steps would be to bring this (legally/compliant) to Oregon.

Thank you very much for your help and consideration!

Best,

Brad Bull



